

<NAME OF THE COMPANY WITH MAINLAND CHINA ADDRESS
, EMAIL, TEL, FAX, WEBSITE, LOGO>

DATE

VISA OFFICER

EMBASSY OF CHINA

LONDON, UK

Dear Sir / Madam,

We would like to invite Mr. /Mrs. /Ms. <full name of the applicant>, <designation>, <name of UK company> will be visiting China for <number of days> from <date of entry> till <date of exit> to discuss business meetings.

NAME: <NAME AS IN THE PASSPORT>

DATE OF BIRTH: DD/MM/YYYY

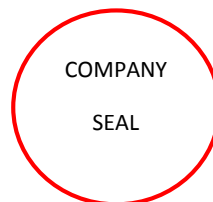
PASSPORT NUMBER:

NATIONALITY:

Mr. /Mrs. /Ms. <full name of the applicant>'s expenses will be borne by <the name of China company / name of UK company / self>. He / she will resume his / her duties upon return.

Please grant Mr. /Mrs. /Ms. <full name of the applicant> <single / multiple> entry visa for __ months.
<PLEASE STATE REASON IF YOU WISH TO ASK FOR MULTIPLE ENTRY VISA>

Best regards,



SIGNATURE (Chinese language / English)

FULL NAME OF SIGNATORY (Chinese language / English)

DESIGNATION OF SIGNATORY